



Immokalee Fire Control District

Regular Fire Commission Meeting

Tuesday, March 31, 2026

PLEASE TURN OFF OR SILENCE CELL PHONES

- 1) Call Meeting to Order (State date and time for the record)
- 2) Pledge of Allegiance
- 3) Invocation or Moment of Silence
- 4) Greet Public and Public Comment Statement
- 5) Proof of Publication (Alma)
- 6) Roll Call/Establish a Quorum
- 7) Approval of Agenda: Move, Remove and Add Agenda Items
- 8) Union Report
- 9) Business of the District

I. Consent Agenda

1. Approval of Previous Minutes:
 - a) February 19, 2026 Regular Board Meeting
2. Deputy Director West's Financial Report
 - a) Memo from Deputy Director West
 - b) Financial Statements – General Fund and Impact Fee Fund
 - c) Trial Balance – General Fund and Impact Fee Fund
 - d) Bank Reconciliation – General Fund and Impact Fee Fund
3. Budgeted Purchases:
 - a) General Fund Total Purchases -
 - b) Impact Fee Fund Total Purchases - \$109,753.51
4. Deletion of Surplus Fixed Assets: None
5. List of Minor Policy Revisions – None
6. Inspection & Plan Review Reports
7. Deputy Chief Cunningham's Report
8. Fire Chief Choate's Report

II. Old Business

1. Update on Developer's Agreement Between the District and Collier Enterprises
 - a) Action Recommended: No Action Required – Information Only
 - b) Public Comment

III. New Business / Action Items

1. Awards and Recognitions:

Recognize Battalion Chief Mitchell VanTine, Engineer Brian Hughes and Firefighter Martin Lawrence as the Winners of 2026 Florida State Elks Association Firefighter First Responder of the Year
2. Presentation and Request for Acceptance of the Annual Audit for the Fiscal Year Ended 9-30-25

- a) Action Recommended – Accept the Audit for the Fiscal Year Ended 9-30-25
 - b) Public Comment
3. Approval of Revised Job Description – Chief Financial Officer by Adoption of Resolution 2026-002
- a) Action Recommended – Approve the Revised Job Description – Chief Financial Officer by Adoption of Resolution 2026-002
 - b) Public Comment
4. Approval to Fill the Executive Assistant Position July 1, 2026 Instead of October 1, 2026
- a) Action Recommended – Approve Filling the Executive Assistant Position July 1, 2026 Instead of October 1, 2026
 - b) Public Comment
5. Approval to Increase Part-Time Hours for Chief of Staff from Twenty (20) Hours Per Week to Thirty (30) Hours Per Week
- a) Action Recommended: Increase Part-Time Hours for Chief of Staff from Twenty (20) Hours Per Week to Thirty (30) Hours Per Week
 - b) Public Comment
6. Approval of Policies Created by Lexipol by Adoption of Resolution 2026-003
- a) Action Recommended: Approve Policies Created by Lexipol by Adoption of Resolution 2026-003
 - b) Public Comment
7. Discussion Regarding the Possibility of Cancelling the April 16, 2026 Board Meeting Due to the Late Date of the March 2026 Board Meeting
- a) Action Recommended: Discuss the Possibility of Cancelling the April 16, 2026 Board Meeting Due to the Late Date of the March 2026 Board Meeting
 - b) Public Comment
8. District Manager Comments
9. Commissioners Comments
10. General Public Overall Comment; Limited to 3 Minutes Per Person
11. Adjourn Meeting (State time for the Record)

Next Scheduled Meeting: Regular Board Meeting April 16, 2026 -3 pm, Station 32, 5368 Useppa Drive, Ave Maria, FL 34142